OSWEGO PUBLIC LIBRARY

Regular Board Meeting
Tuesday 12-March-2019
7:00pm - 7:59pm

# Item | Presenter | Action
--- | --- | ---
1) Call to Order | C.Santos | Official Action
Meeting was rescheduled from 05-March-2019 due to lack of Quorum
Cathy Santos and Mercedes Niess Excused from meeting, Lee Walker Absent

2) Approval of Agenda | C.Santos | Official Action
Two changes: Date on Agenda should be changed to 12-March-2019, and second item 9c should be 9d.
Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for 12-March-2019

<table>
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<td>G.DeMass</td>
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3) Public Comment Period | C.Santos
Heather Wallace will submit petitions to run for OPL BOT for the open 2019-2024 seat.

4) Friends of the Library | FOL Representative
FOL Representative 12-March-2019 Stephanie Magrisi
Pancake Breakfast to be held 24-March-2019; $10/person. Auction and raffle items also at event to fundraise.

5) Approval of Minutes of Regular Meeting Tuesday 05-February-2019 | A.Ross | Official Action
Minutes of Tuesday 05-February-2019 Regular Board Meeting recorded by M.Niess
Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting minutes for 05-February-2019

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K.Mantaro has found a Treasurer

6.a) Paid / Unpaid Bills | C.Ferlito | Official Action
Review of unpaid bills: All have been reviewed by K.Mantaro, and signed by J.Sgarlata
Motion to Receive and File March 2019 Financial Report

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7) Committee Reports-

7.a) Finance Committee | M.Niess | No Report
(M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)

7.b) Building Committee | L.Walker & C.Ferlito | Report
(L.Walker, C.Ferlito, G.Kril)
C.Ferlito has a quote from Oswego Paint for South-side bricks
Issues with windows during driving rain continue; storm windows do not meet historic standards set by State Historic Preservation Organization.

7.c) Personnel Committee | K.Mantaro, J.Sgarlata, G.DeMass | No Report
(K.Mantaro, J.Sgarlata, G.DeMass)

7.d) Policy Committee | J.Sgarlata & K.Mantaro | No Report
(J.Sgarlata)

7.e) Library Services Committee | A.Ross | No Report
(A.Ross, E.Elsner, K.Swartz, M.Redding)

7.f) Technology Committee | A.Ross | No Report
(A.Ross, E.Elsner)
C.Ferlito reports two topics:
some computers have been replaced, more will be cycled out as Windows operating system no longer supported by 2020
Issue with computers sending jobs to printers, staff helping patrons with workarounds to print.

7.g) Art Gallery Committee | C.Ferlito / E.Elsner | No Report
(C.Ferlito, E.Elsner)

7.h) Nomination Committee | C.Santos | No Report
(C.Santos, G.DeMass)
## 8) Director’s Report

See full report for details

- Advocacy Day report
  - G.Krul helped with a turnout of 20-30, it was a good showing for short notice and the first year; will build on progress for future years
  - Feedback included: changing the date (not during school vacation week); more notice; start at noon (library’s usual opening time)
  - Participation by Sheriff, Oswego City Police, and Mayor’s Office
  - State budget looking to cut $20 million from library budget state-wide.

- Patron Issues
  - Some drugs/drug use noted, security aware and on the look out

- AmeriCorps / Summer Youth Employment Program
  - AmeriCorps has many restrictions, some are not compatible with library needs, so OPL will try working with SYEP (Summer Youth Employment Program). OPL worked with SYEP in 2012

- Oswego City School District Budget Vote 21-May-2019
  - The 2019/2020 OPL Budget is ready for vote at the April 2019 Board Meeting; vote must be held in April so proposal can run in newspaper ahead of election.

There are two open Trustee seats, each are for five years: 2019-2024

Board members are OPL staff CANNOT tell public how to vote on the library budget, that is illegal.

HOWEVER, FOL members can advocate for the proposed budget, including in newspaper advertisements.

## 9) Old Business-

### 9.a) Census 2020

Census will be online, library will be a help location

Most locations for feedback on Census process are downstate; locations needed in Buffalo and upstate.

### 9.b) Advocacy Day

- C.Ferlito covered this in Director’s Report at item 8

### 9.c) Annual State Report

- C.Ferlito financial component went through
  - Problem with hours/week reported as 55 rather than 57
  - Ten questions needed clarification
  - A change in tutoring hours at library gave a false high number of hours of programing for 2017/2018; 2018/2019 still improved over 2016/2017 programing available to the public

### 9.d) Building

- C.Ferlito covered this in Director’s Report at item 8, and the Building Committee Report at item 7b

## 10) New Business-

### 10.a) Safe Haven

- G.DeMass notes important events upcoming for Safe Haven, suggests library promote with art and displays
  - 05-August is the anniversary of the arrival of the Refugees, 03-September is the 75th anniversary of Oswego citizens meeting with the Refugees.

### Adjournment: Next regular board meeting is 7 pm on Tuesday 02-April-2019

Motion to Adjourn

**Motion:** J.Sgarlata
**2nd:** G.DeMass

**In favor:**
- G.DeMass
- K.Mantaro
- A.Ross
- J.Sgarlata

**Opposed:**
- M.Niess
- C.Santos
- L.Walker

**Absent:**

**Passes**