

OSWEGO PUBLIC LIBRARY Regular Board Meeting Tuesday 12-March-2019 7:00pm - 7:59pm	Board Members Present :		Others :	Visitors :
	George DeMass		Carol Ferlito (D.OPL)	Heather Wallace (visitor)
	Kathleen Mantaro (VP)	Dr. Joseph Sgarlata (Policy)		Stephanie Magrisi (FOL)
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action						
1)	Call to Order Meeting was rescheduled from 05-March-2019 due to lack of Quorum Cathy Santos and Mercedes Niess Excused from meeting, Lee Walker Absent	C.Santos	Official Action						
2)	Approval of Agenda Two changes: Date on Agenda should be changed to 12-March-2019, and second item 9c should be 9d. Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for 12-March-2019	C.Santos	Official Action						
	<table border="1"> <tr> <td>Motion: A.Ross</td> <td>- 2nd: J.Sgarlata</td> <td>In favor: G.DeMass K.Mantaro A.Ross J.Sgarlata</td> <td>Opposed:</td> <td>Absent: M.Niess L.Walker C.Santos</td> <td>Motion: Passes</td> </tr> </table>	Motion: A.Ross	- 2nd: J.Sgarlata	In favor: G.DeMass K.Mantaro A.Ross J.Sgarlata	Opposed:	Absent: M.Niess L.Walker C.Santos	Motion: Passes		
Motion: A.Ross	- 2nd: J.Sgarlata	In favor: G.DeMass K.Mantaro A.Ross J.Sgarlata	Opposed:	Absent: M.Niess L.Walker C.Santos	Motion: Passes				
3)	Public Comment Period Heather Wallace will submit petitions to run for OPL BOT for the open 2019-2024 seat.	C.Santos							
4)	Friends of the Library FOL Representative 12-March-2019 Stephanie Magrisi • Pancake Breakfast to be held 24-March-2019; \$10/person. Auction and raffle items also at event to fundraise.	FOL Representative	Report						
5)	Approval of Minutes of Regular Meeting Tuesday 05-February-2019 Minutes of Tuesday 05-February-2019 Regular Board Meeting recorded by M.Niess Motion to Accept Minutes of Tuesday 05-February-2019 Regular Board Meeting	A.Ross	Official Action						
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6)	Financial Report K.Mantaro has found a Treasurer	M.Niess	Official Action						
6.a)	Paid / Unpaid Bills Review of unpaid bills: All have been reviewed by K.Mantaro, and signed by J.Sgarlata Motion to Receive and File March 2019 Financial Report	C.Ferlito	Official Action						
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7)	Committee Reports-								
7.a)	Finance Committee (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)	M.Niess	No Report						
7.b)	Building Committee (L.Walker, C.Ferlito, G.Krul) C.Ferlito has a quote from Oswego Paint for South-side bricks Issues with windows during driving rain continue; storm windows do not meet historic standards set by State Historic Preservation Organization.	L.Walker & C.Ferlito	Report						
7.c)	Personnel Committee (K.Mantaro, J.Sgarlata, G.DeMass)	K.Mantaro, J.Sgarlata, G.DeMass	No Report						
7.d)	Policy Committee (J.Sgarlata)	J.Sgarlata & K.Mantaro	No Report						
7.e)	Library Services Committee (A.Ross, E.Elsner, K.Swartz, M.Redding)	A.Ross	No Report						
7.f)	Technology Committee (A.Ross, E.Elsner) C.Ferlito reports two topics: some computers have been replaced, more will be cycled out as Windows operating system no longer supported by 2020 Issue with computers sending jobs to printers, staff helping patrons with workarounds to print.	A.Ross	No Report						
7.g)	Art Gallery Committee (C.Ferlito, E.Elsner)	C.Ferlito / E.Elsner	No Report						
7.h)	Nomination Committee (C.Santos, G.DeMass)	C.Santos	No Report						

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8)	<u>Director's Report</u>	C.Ferlito / E.Elsner	Report
<p>See full report for details</p> <ul style="list-style-type: none"> • Advocacy Day report G.Krul helped with a turnout of 20-30, it was a good showing for short notice and the first year; will build on progress for future years Feedback included: changing the date (not during school vacation week); more notice; start at noon (library's usual opening time) Participation by Sheriff, Oswego City Police, and Mayor's Office State budget looking to cut \$20 million from library budget state-wide. • Patron Issues Some drugs/drug use noted, security aware and on the look out • AmeriCorps / Summer Youth Employment Program AmeriCorps has many restrictions, some are not compatible with library needs, so OPL will try working with SYEP (Summer Youth Employment Program). OPL worked with SYEP in 2012 • Oswego City School District Budget Vote 21-May-2019 The 2019/2020 OPL Budget is ready for vote at the April 2019 Board Meeting; vote must be held in April so proposal can run in newspaper ahead of election. <p>There are two open Trustee seats, each are for five years: 2019-2024 Board members are OPL staff CANNOT tell public how to vote on the library budget, that is illegal. HOWEVER, FOL members can advocate for the proposed budget, including in newspaper advertisements.</p>			

9)	<u>Old Business-</u>		
9.a)	<u>Census 2020</u>		
<p>Census will be online, library will be a help location Most locations for feedback on Census process are downstate; locations needed in Buffalo and upstate.</p>			
9.b)	<u>Advocacy Day</u>		
<p>C.Ferlito covered this in Director's Report at item 8</p>			
9.c)	<u>Annual State Report</u>	C.Ferlito	
<p>financial component went through Problem with hours/week reported as 55 rather than 57 Ten questions needed clarification A change in tutoring hours at library gave a false high number of hours of programing for 2017/2018; 2018/2019 still improved over 2016/2017 programing available to the public</p>			
9.d)	<u>Building</u>		
<p>C.Ferlito covered this in Director's Report at item 8, and the Building Committee Repot at item 7b</p>			

10)	<u>New Business-</u>		
10.a)	<u>Safe Haven</u>		
<p>G.DeMass notes important events upcoming for Safe Haven, suggests library promote with art and displays 05-August is the anniversary of the arrival of the Refugees, 03-September is the 75th anniversary of Oswego citizens meeting with the Refugees.</p>			

Adjournment: Next regular board meeting is 7 pm on Tuesday 02-April-2019

Motion to Adjourn						
Motion: J.Sgarlata	- 2nd: G.DeMass	In favor: G.DeMass K.Mantaro A.Ross J.Sgarlata	Opposed:	Absent: M.Niess L.Walker C.Santos	Motion: Passes	