

6. b v Internet Use and Access

All users of electronic resources are expected to use these resources in a responsible and ethical manner consistent with the standards and rules of the library and the community.

6.1 Choosing and Evaluating Resources

The library offers access to the Internet as an electronic means of reaching ideas and information and greatly expanding its information services beyond the traditional collection and resources. Because of this, the library is recognized by the New York State Department of Education as an Electronic Doorway Library.

The Internet provides access to many valuable local, national and international sources of information. However, not all sources on the Internet provide accurate, complete or current information. The library cannot control the accuracy of information, the validity of the information, availability of links, nor the availability of materials that some may find offensive. A user is responsible for evaluating the validity of the information for himself/herself.

Library users access the Internet at their own discretion and are responsible for any access points they reach.

6.2 Rules Governing Use

Computers:

1. A first-time user must hold a valid library card with no charges outstanding against them in the North Country Library System. Non-resident users must show identification and will be issued a guest card or temporary library card prior to signing up for computer usage. Examples of acceptable identification include: picture id (preferably a driver's license) with current address. If address is not current, or picture id does not include address (examples: student id., passport, business id etc.), then another item with current address may be presented i.e. bill, mail. If individual does not have picture id they must provide 2 forms of id with address.
2. A user who is a minor (under 18) must have a parent sign and date the back of the child's/teen's card giving permission for them to use the computers.
3. A dot will be placed on all patron cards showing that they agree to abide by the rules governing internet use.
4. Access to the computers or Wii fi is obtained by signing on the computer using their library card number & pin or guest card patron number and pin.
5. Time is limited to one 120-minute session which may be extended an additional 60 minutes if no one is waiting.
6. A user may sign up for a second session if no one is waiting.
7. A user may not exceed 180 minutes per day.
8. Use is limited to a maximum of two (2) people per computer.
9. A user may save files or download data to a thumb drive. **NO PROGRAM FILES ARE TO BE DOWNLOADED TO THE LIBRARIES HARD DRIVE.** A user may provide his/her own thumb drive.
10. Staff members do not and cannot have complete knowledge of Internet content and may not be familiar with the sites you wish to access. Because of library scheduling, Internet —trained staff may not always be available. Individual tutoring is available by appointment made in advance with a volunteer computer tutor.
11. The Library is a public place which is not appropriate for viewing materials that may not be suitable for other patrons to see. The Library staff reserves the right to remove such materials from the computer and to instruct the patron to refrain from seeking similar sites.
12. The user is responsible for choosing the sites they access through the Internet and for using these resources in an appropriate manner,

13. Payment for copies printed during their internet session must be made at the end of their session. 9 x 11 Black & white copies are 15 cents per page. 9 x 11 Color copies are 25 cents per page. Legal (8.5 x 14) B & W are 29 cents & color are 30 cents. Ledger (11 x 17) B & W are 30 cents and Color are 50 cents.
14. A user must RETURN ALL printer OPTIONS TO ITS DEFAULTS if he/she has altered them while printing so that other Internet users will not be inconvenienced.
15. The Library does not provide users with e-mail accounts. You may create a personal e-mail account at several free sites on the Internet. Please contact our Technical Instructor if you need help in setting one up.
16. The library is NOT RESPONSIBLE FOR DAMAGE to a patron's thumb drive or computer or for any loss of data, damage, or liability that may occur from use of the Library's computers.
17. The Internet computers are normally available, subject to periodic maintenance, during library hours. The reservation system will **shut down all public** access computers 15 inutes **prior to closing**

A User must NOT

1. Use a computer to gain unauthorized access to the Library's network or computer systems or to any other network or computer system.
2. Obstruct other people's work by consuming large amount of system resources by downloading large document files, music, images or by deliberately crashing any library computer system.
3. Damage or attempt to damage computer equipment or software.
4. To alter or attempt to alter software configurations.
5. To cause degradation or attempt to cause degradation of system performance.
6. Use any Library computer for any illegal or criminal purpose.
7. Violate copyright or patent laws or software licensing agreements by his/her use of library computers.
8. Engage in any activity which is deliberately and maliciously offensive, libelous, or slanderous,
9. The user MAY NOT USE HIS/HER OWN SOFTWARE PROGRAMS on the library's computers.
10. An individual may not interfere with another patron's use of Library computers.

The library may deny or withhold computer/Internet privileges and other library services for infractions of these policies. The parents or guardians of minors may also lose their computer privileges and other library services for infractions of these policies by their children. Unlawful activities will be dealt with in an appropriate manner.

6.3 Access by Minors

1. It is the policy of the library that parents and guardians are responsible for setting guidelines and restrictions for use of the library computers by their minor children.
2. Children's computers have a commercially produced filter which attempts to block sites that might be considered objectionable.
3. The library cannot and does not guarantee that the filter will always block objectionable sites. Library staff cannot be responsible for supervising minors while they are using the Internet.

6.3 Internet Safety Policy/Access by Minors

Introduction

It is the policy of the Oswego Public Library to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with the Children's Internet Protection Act [Pub. L. No. 106-554 and 47 USC 254(h)].

Definitions

Key terms are as defined in the Children's Internet Protection Act.

Access to Inappropriate Material

To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors.

Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.

Inappropriate Network Usage

To the extent practical, steps shall be taken to promote the safety and security of the Oswego Public Library online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications

Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes: (a) unauthorized access, including so-called "hacking" and other unlawful activities; and (b) unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

Education, Supervision and Monitoring

It shall be the responsibility of all members of the Oswego Public Library staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.

Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of Librarian or designated representatives.

Adoption

This Internet Safety Policy was adopted by the Board of Oswego Public Library at a public meeting, following normal public notice, on 9/5/17