

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday 08-May-2018 7:00pm - 7:47pm	Board Members Present :		Others :	Visitors :
		Cathy Santos (President)	Carol Ferlito (D.OPL)	Mary Smith (FOL)
	George DeMass	Dr. Joseph Sgarlata (Policy)	Mercedes Niess (Co-Treas)	
		Lee Walker Jr.		
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action
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1) Approval and Additions to Agenda	K.Mantaro official action													
Meeting originally scheduled for 01-May-2018, rescheduled so Board President and Library Director could attend School Board Meeting (held at same time) and answer any library budget questions that could come up. One addition: 7.b) Shah Plaque Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for 06-March-2018														
<table border="1"> <tr> <td>Motion:</td> <td>- 2nd:</td> <td>In favor:</td> <td>Opposed:</td> <td>Absent:</td> <td>Motion:</td> </tr> <tr> <td>G.DeMass</td> <td>A.Ross</td> <td>G.DeMass A.Ross</td> <td>C.Santos L.Walker J.Sgarlata</td> <td>M.Becker K.Mantaro</td> <td>Passes</td> </tr> </table>	Motion:	- 2nd:	In favor:	Opposed:	Absent:	Motion:	G.DeMass	A.Ross	G.DeMass A.Ross	C.Santos L.Walker J.Sgarlata	M.Becker K.Mantaro	Passes		
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G.DeMass	A.Ross	G.DeMass A.Ross	C.Santos L.Walker J.Sgarlata	M.Becker K.Mantaro	Passes									

2) Welcome and Public Comment	K.Mantaro Greetings	
Greetings to FOL member Mary Smith <ul style="list-style-type: none"> \$218 was raised from the Fajita Grill fundraiser Business and Individual memberships are coming in The Speech on 4/23 was well attended, with wonderful coordination from the river's end bookstore and Bill Reilly M.Niess notes the sign has been delayed due to weather, but FOL will keep Board updated. 		

3) Correspondence	K.Mantaro	
<ul style="list-style-type: none"> C.Ferlito received communication from Oswego County Opportunities about summer food service for kids; OPL unable to donate funds (one not-for-profit cannot donate to another, and cannot be a distribution site (hours available). A.Ross received a thank you from West Baptist Church for a contribution in memory of Laurie Krul. The donation was from the "Sunshine Fund"; personal funds from board members past and present. 		

4) Approval of Minutes of Regular Board Meeting Tuesday 08-May-2018	A.Ross Official Action													
Motion to Accept Minutes of Tuesday 08-May-2018 Regular Board Meeting														
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5) Financial Report	M.Niess Report													
M.Niess & C.Ferlito note that the Geraldine Jones Trust will not fully clear from OPL books (budget lines 1800 & 2200) until the next fiscal year M.Niess will have to resign as co-treasurer if elected to the Library Board for 2018-2023 Motion to Receive and File April 2018 Financial Report														
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6) Committee Reports-		
6.a) Finance Committee (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)	M.Niess	Report
<ul style="list-style-type: none"> Audit is pending; Cuddy and Ward appointment 17-July-2018 or 18-July-2018 C.Ferlito presented information on the changes in budget from FY2017-2018, and proposes a 1.5% increase to the budget to accommodate expected costs, and meet minimum wage requirements. L.Walker wants the library open fewer hours to save money. 		
6.b) Building Committee (L.Walker, C.Ferlito, G.Krul)	L.Walker & C.Ferlito	Report
<ul style="list-style-type: none"> C.Ferlito reports <ul style="list-style-type: none"> A third window in the Children's Room is in need of repair. Ernie Terpening will do the three together (lower cost to do multiple together). (1st window: \$3,000, 2nd and 3rd: \$2,300, total: \$7,600) More will need to be replaced due to poor build; Mr. Terpening also investigating why the windows are failing so quickly. 		
6.c) Personnel Committee (K.Mantaro, J.Sgarlata, G.DeMass)	K.Mantaro, J.Sgarlata, G.DeMass	No Report
6.d) Policy Committee (J.Sgarlata)	J.Sgarlata & K.Mantaro	Report
<ul style="list-style-type: none"> J.Sgarlata notes that there will be an election next month (June 2018) for 2018/2019 Board Officers C.Ferlito is looking to fine-tune the policy on computer use/checking out for authorized users on a library card: only an individual in good standing on their own card can be an authorized user on another's card. C.Ferlito notes ICU security contract is up and needs to go out to bid (above \$25,000). <ul style="list-style-type: none"> As part of this review time, Board may want to consider following Watertown's example and bid contract as "up to three years". (Contract can be renewed or terminated for 2nd and 3rd year based on year-end review, without re-bidding every year) C.Ferlito wishes to add "experience working in an educational environment" to the list of qualifications. A vote will be held at the 05-June-2018 meeting. 		
6.e) Library Services Committee (A.Ross, E.Elsner, K.Swartz, M.Redding)	A.Ross	No Report
6.f) Technology Committee (A.Ross, E.Elsner)	A.Ross	No Report
6.g) Art Gallery Committee (C.Ferlito, E.Elsner)	C.Ferlito & E.Elsner	No Report
6.h) Nomination Committee (C.Santos, G.DeMass)	K.Mantaro	Report
<ul style="list-style-type: none"> The election for Oswego Public Library Board of Trustees will be held 15-May-2018: The terms of Miles Becker and Joe Sgarlata expire 30-June-2018. The Board will elect the 2018/2019 officers at the 05-June-2018 meeting; new term begins 01-July-2018 		

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7) Old Business-

7.a)	Discussion: Palladium Times (Status of the transfer of the Palladium Times Newspapers)	K.Mantaro & C.Ferlito	
	<ul style="list-style-type: none"> The Palladium Times papers (1821-1950s) stored at the airport were moved to Halfshire Historical Society in Richland; the final home will be the New Oswego Records Office. 		
7.b)	Discussion: Follow-up on replacing Shah Plaque	K.Mantaro & C.Ferlito	
	<ul style="list-style-type: none"> The old (misspelled) plaque must be removed, existing frame can be reused. M.Niess will take charge of this project. 		

8) New Business-

8.a)	Director's Report	C.Ferlito	report
	Submitted electronically to Board : see full report for details <ul style="list-style-type: none"> The Christening was held for the Children's room boat, the S.S. Gerrit Smith Upcoming planned programs; Computers, 3D printing, Language Exchange, Cooking. Newsletter coming out There was a complaint about a performance by college students at this year's stories program; a parent is expected to contact Board. C.Ferlito wants to review this program for next year; perhaps issue a statement that the library is an inclusive place. 		
8.b)	Discussion: Oswego County Today Editorial Response	K.Mantaro	
	A negative message was posted to the "Oswego County Today" site regarding library funding and connection to the Oswego City School District Budget. <ul style="list-style-type: none"> The Board President, C.Santos, published an official response (https://www.oswegopubliclibrary.org/node/879); response has been positive to this history of the library being posted. 		
8.c)	Discussion: Oswego School Board Meeting		
	Due to the negative postings on the library connection to the OCSD, and Budget, C.Ferlito and C.Santos attended the Oswego School Board Meeting in case any questions came up the library could address. However, no questions came up. Additional information was sent to the superintendent as an FYI		

Adjournment: Next regular board meeting is 7 pm on Tuesday 05-June-2018

Motion to Adjourn							
Motion:	- 2nd:	In favor:			Opposed:	Absent:	Motion:
G.DeMass	A.Ross	G.DeMass	A.Ross	C.Santos J.Sgarlata	L.Walker	M.Becker K.Mantaro	Passes