

OSWEGO PUBLIC LIBRARY Board of Trustees Agenda Regular Board Meeting Tuesday, January 09, 2018 7:00pm - 7:47pm	Board Members Present :		Others :	Visitors :
	George DeMass	Dr. Joseph Sgarlata (Policy)	Carol Ferlito (D.OPL)	Jeanne Brown (FOL)
	Kathleen Mantaro (VP)	Lee Walker Jr.	Mercedes Niess (Co-Treas)	
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action
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1) Approval and Additions to Agenda K.Mantaro official action

Meeting rescheduled from 02-January-2018 due to severe winter weather on original meeting date.
 Renumbered 4) to 4.a) and 4a) to 4.b) added 6.h) nomination committee

Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for **09-January-2018**

Motion: G.DeMass	- 2nd: L.Walker	In favor: G.DeMass	K.Mantaro A.Ross	J.Sgarlata	L.Walker	Opposed:	Absent: M.Becker C.Santos	Motion: Passes
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2) Welcome and Public Comment K.Mantaro greetings

Greetings to FOL member Jeanne Brown

- Jeanne Brown reports that
 - ∞ The annual appreciation luncheon was a success; well attended by staff, volunteers, and FOL
 - ∞ Monday 15-January-2018 10:30-4pm is the mini golf to raise money for the Port Aransas, TX library devastated by Hurricane Harvey
 - ∞ Sleepover event is on-hold pending more research by FOL; will re-present to Board at a later date
 - ∞ Fund driver for membership starts January 2018

3) Correspondence K.Mantaro

No Correspondence

4) Approval of Minutes

4.a) Approval of Minutes of Regular Board Meeting Tuesday 05-December-2017 A.Ross official action

Motion to Accept Minutes of Tuesday 04-Apr-2017 REGULAR Board Meeting

Motion: L.Walker	- 2nd: J.Sgarlata	In favor: G.DeMass	K.Mantaro A.Ross	J.Sgarlata	L.Walker	Opposed:	Absent: M.Becker C.Santos	Motion: Passes
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4.b) Approval of Minutes of Special Board Meeting Wednesday 13-December-2017 A.Ross official action

Motion to Accept Minutes of Thursday 06-Apr-2017 SPECIAL Board Meeting

Motion: J.Sgarlata	- 2nd: G.DeMass	In favor: G.DeMass	K.Mantaro A.Ross	J.Sgarlata	L.Walker	Opposed:	Absent: M.Becker C.Santos	Motion: Tabled
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5) Financial Report M.Niess report

M.Niess & J.Sgarlata: no issues to report, library on-target for this point in the fiscal year

Motion to Receive and File Financial Report

Motion: G.DeMass	- 2nd: L.Walker	In favor: G.DeMass	K.Mantaro A.Ross	J.Sgarlata	L.Walker	Opposed:	Absent: M.Becker C.Santos	Motion: Passes
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6) Committee Reports-

6.a) Finance Committee (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella) M.Niess discussion

- No special info here, discussion on Trust Fund at item 7.a.

6.b) Building Committee (L.Walker, C.Ferlito, G.Krul) L.Walker & C.Ferlito report

- L.Walker reports that with the numerous huge snowfalls in the area, snow removal has been a major concern. Asks Board to consider subcontracting out for 2018-2019 season.
- C.Ferlito reports
 - ∞ Leaks continue to be an issue during high, driving west winds, with the air handlers unable to drain melting snow
 - ∞ Library has had a lot of help with snow removal (John Saternow has been removing heavy pack snow)
 - ∞ Library Director notified Board President when closing early; asks Board to consider policy to allow automatic closing when schools close.

6.c) Personnel Committee (K.Mantaro, J.Sgarlata, G.DeMass) K.Mantaro, J.Sgarlata, G.DeMass report

- Still need to work out weekend staffing
- E. Lohmas passed Civil Service exam, and now has a permanent status

6.d) Policy Committee (J.Sgarlata) J.Sgarlata no report

6.e) Library Services Committee (A.Ross, E.Elsner, K.Swartz, M.Redding) A.Ross no report

6.f) Technology Committee (A.Ross, E.Elsner) A.Ross no report

- C.Ferlito notes that the 3D printer has arrived, and E.Lohmas and S.Ginsberg will hold a workshop
- K.Mantaro suggests E.Lohmas, K.Godicii, and A.Ross visit the Binghamton Makerspace

6.g) Art Gallery Committee (C.Ferlito, E.Elsner) C.Ferlito/E.Elsner no report

- New show hung 09-January-2018. E.Elsner arranged new display of artists from Riverside Artisans in Oswego

6.h) Nomination Committee (C.Santos, G.DeMass) K.Mantaro no report

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7) Old Business-		C.Ferlito	
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7.a) Discussion: follow-up regarding the Geraldine Jones Trust Fund		C.Ferlito	
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The Geraldine Jones Trust Fund was part of the Capitol Campaign.
 Board must discuss how to use funds; as the funds were raised for the building, that should be the final use. M.Niess believes there may be a tie in to the mortgage, which may impact area of applying funds.
 Board should also seek legal advice and speak with past Board member Charlie Young.

7.b) Discussion: Friends of the Library program request			
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Per FOL report at item 2, program on-hold

8) New Business-			
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8.a) Director's Report		C.Ferlito/E.Elsner	report
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Submitted electronically to Board : see full report for details
 • The Clifford Foundation awarded \$10,000 toward a DVD dispenser for DVD/CD loans.
 • The Richard Shineman Foundation awarded a \$1,000 Director's Discretionary grant.

8.b) Motion to approve John Saternow to plow snow in front of the library for \$20.00/plow		C.Ferlito	
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Motion: L.Walker	- 2nd: J.Sgarlata	In favor: G.DeMass K.Mantaro A.Ross J.Sgarlata	Opposed: L.Walker	Absent: M.Becker C.Santos	Motion: Passes
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Adjournment: Next regular board meeting is 7 pm on Tuesday 06-February-2018.			
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Motion to Adjourn					
Motion: L.Walker	- 2nd: G.DeMass	In favor: G.DeMass K.Mantaro A.Ross J.Sgarlata	Opposed: L.Walker	Absent: M.Becker C.Santos	Motion: Passes