

<b>OSWEGO PUBLIC LIBRARY</b> Board of Trustees Agenda Regular Board Meeting <b>Tuesday 05-June-2018</b> <b>7:00pm - 7:54pm</b>	<b>Board Members Present :</b>		<b>Others :</b>	<b>Visitors :</b>
		Cathy Santos (President)	Carol Ferlito (D.OPL)	Theresa Slosek (FOL)
	George DeMass	Dr. Joseph Sgarlata (Policy)	Mercedes Niess (Co-Treas)	
	Andrea Ross (Recording Secretary)			

#	Item	Presenter	Action
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<b>1) Approval and Additions to Agenda</b>	K.Mantaro official action		
No Additions			
Motion to Accept Oswego Public Library Board of Trustees Regular Board Meeting Agenda for <b>05-June-2018</b>			
<b>Motion:</b> A.Ross	<b>- 2nd:</b> G.DeMass	<b>In favor:</b> G.DeMass A.Ross J.Sgarlata	<b>Opposed:</b> C.Santos J.Sgarlata
			<b>Absent:</b> M.Becker K.Mantaro
			L.Walker
			Motion: <b>Passes</b>

<b>2) Welcome and Public Comment</b>	K.Mantaro	Greetings
Greetings to FOL member Theresa Slosek		
<ul style="list-style-type: none"> <li>Theresa Slosek reports that           <ul style="list-style-type: none"> <li>New sign has been put up, remaining tasks: staining posts and installing lighting</li> <li>3 FOL members were in capstone class at SUNY Oswego; ideas for marketing FOL and expanding membership               <ul style="list-style-type: none"> <li>add bookmark to each book; bookmark includes info on FOL, suggest donating</li> <li>Consider social media intern, will be discussed at next FOL meeting and inform OPL Board at future meeting.</li> </ul> </li> <li>Two more programs planned at the library: "Marzipan Flowers" and "Gardening Fun"</li> </ul> </li> </ul>		

<b>3) Correspondence</b>	K.Mantaro
C.Ferlito received email from J. Sessa requesting specs for security guard position.	
A.Ross received a thank you from the West Baptist Church for the Sunshine Club/personal donation Board Members made in memory Laurie Krul.	

<b>4) Approval of Minutes of Regular Board Meeting Tuesday 05-June-2018</b>	A.Ross	Official Action
Motion to Accept Minutes of Tuesday 05-June-2018 Regular Board Meeting		
<b>Motion:</b> G.DeMass	<b>- 2nd:</b> J.Sgarlata	<b>In favor:</b> G.DeMass A.Ross J.Sgarlata
		<b>Opposed:</b> C.Santos J.Sgarlata
		<b>Absent:</b> M.Becker K.Mantaro
		L.Walker
		Motion: <b>Passes</b>

<b>5) Financial Report</b>	M.Niess	Report
C.Ferlito gave brief report		
<ul style="list-style-type: none"> <li>Many financial reports to file</li> <li>Overall, budget for 2017-2018 : lease, insurance, and travel up, but other areas down</li> </ul>		
Motion to Receive and File June 2018 Financial Report		
<b>Motion:</b> A.Ross	<b>- 2nd:</b> J.Sgarlata	<b>In favor:</b> G.DeMass A.Ross J.Sgarlata
		<b>Opposed:</b> C.Santos J.Sgarlata
		<b>Absent:</b> M.Becker K.Mantaro
		L.Walker
		Motion: <b>Passes</b>

<b>6) Committee Reports-</b>		
<b>6.a) Finance Committee</b> (M.Niess, J.Sgarlata, C.Ferlito, C.Tascarella)	M.Niess	No Report
<b>6.b) Building Committee</b> (L.Walker, C.Ferlito, G.Krul)	L.Walker & C.Ferlito	Report
<ul style="list-style-type: none"> <li>C.Ferlito reports (no meeting with L.Walker)           <ul style="list-style-type: none"> <li>Spraying for spiders needed, budgeted for each year: vote at 8.b</li> <li>NCLS installed fiber line (80% higher speed), no longer paying TWC for internet</li> <li>Must install water meter on building exterior</li> <li>G.Krul working to repair failure in electric eye (light sensor)</li> </ul> </li> </ul>		
<b>6.c) Personnel Committee</b> (K.Mantaro, J.Sgarlata, G.DeMass)	K.Mantaro, J.Sgarlata, G.DeMass	No Report
<b>6.d) Policy Committee</b> (J.Sgarlata)	J.Sgarlata & K.Mantaro	No Report
<b>6.e) Library Services Committee</b> (A.Ross, E.Elsner, K.Swartz, M.Redding)	A.Ross	No Report
<b>6.f) Technology Committee</b> (A.Ross, E.Elsner)	A.Ross	No Report
<b>6.g) Art Gallery Committee</b> (C.Ferlito, E.Elsner)	C.Ferlito & E.Elsner	Report
New artwork installed for two months, two more installations planned for two months each		
<b>6.h) Nomination Committee</b> (C.Santos, G.DeMass)	G.DeMass	Report
As in prior years, Board discussed voting for the full slate of officers to continue in their current positions.		
With M.Niess rejoining the Board, a new Co-Treasurer must be found. May add post to library website. Recommendations should be sent to C.Ferlito		
Motion to nominate the full July-2017 to June-2018 Oswego Public Library Board of Trustees slate of officers to serve as the officers for the July-2018 to June-2019 Oswego Public Library Board of Trustees		
Cathy Santos: President		
Kathy Mantaro: Vice President		
Andrea Ross: Secretary		
Joe Sgarlata: Fiscal Officer		
<b>Motion:</b> A.Ross	<b>- 2nd:</b> J.Sgarlata	<b>In favor:</b> G.DeMass A.Ross J.Sgarlata
		<b>Opposed:</b> C.Santos J.Sgarlata
		<b>Absent:</b> M.Becker K.Mantaro
		L.Walker
		Motion: <b>Passes</b>
At July meeting, Board President will announce subcommittee memberships.		

<b>OSWEGO PUBLIC LIBRARY</b> <b>Board of Trustees Agenda</b> <b>Regular Board Meeting</b> <b>Tuesday 05-June-2018</b> <b>7:00pm - 7:54pm</b>	Board Members <b>Present</b> :		Others :	Visitors :
		Cathy <b>Santos</b> (President)	Carol <b>Ferlito</b> (D.OPL)	<b>Theresa Slosek</b> (FOL)
	<b>George DeMass</b>	Dr. Joseph <b>Sgarlata</b> (Policy)	Mercedes <b>Niess</b> (Co-Treas)	
	Andrea <b>Ross</b> (Recording Secretary)			

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7)	<u>Old Business-</u>		
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8)	<u>New Business-</u>		
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8.a)	<u>Director's Report</u>	C.Ferlito	Report
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- Submitted electronically to Board : see full report for details
- More info requested for SAMS grant
  - Issue with glass cutter for replacement windows, causing delay.
  - C.Ferlito will be away for a short time, E.Elsner and D.Lee will be in charge in her absence.
  - Interviewing for new AmeriCorps people for summer
  - Self-checkout started
  - 30 new DVD donations made
  - Tax cap filed with Comptroller
  - Compliance Filed
  - Bids for security will open Monday, 12-June-2018, bids emailed on request. Addition made to phrasing of bid to account for changes in prevailing wages  
Additionally, all applying companies must live within 90 miles, and have experience in educational settings.

8.b)	<u>Motion to approve contract with Amity Pest Control to spray exterior for spiders</u>	C.Ferlito	Action
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Motion to approve contract with Amity Pest Control to spray exterior for spiders at a cost of \$1,250.00

<b>Motion:</b> J.Sgarlata	<b>- 2nd:</b> G.DeMass	<b>In favor:</b> G.DeMass    A.Ross	<b>Opposed:</b> C.Santos J.Sgarlata	<b>Absent:</b> M.Becker K.Mantaro	L.Walker	<b>Motion:</b> <b>Passes</b>
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<u>Adjournment: Next regular board meeting is 7 pm on Tuesday 03-July-2018</u>			
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Motion to Adjourn

<b>Motion:</b> G.DeMass	<b>- 2nd:</b> A.Ross	<b>In favor:</b> G.DeMass    A.Ross	<b>Opposed:</b> C.Santos J.Sgarlata	<b>Absent:</b> M.Becker K.Mantaro	L.Walker	<b>Motion:</b> <b>Passes</b>
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