

**Oswego Public Library**  
**Board of Trustees Special Meeting**  
Tuesday, September 7, 2021

1. **Call to Order:** by Bill Schickling at 6:34 p.m.
2. **Attendance:**  
Board members present: William Schickling (President), Cynthia Fatiga (V.P.), Mercedes Niess, Elizabeth Oberst, Catherine Santos, Dr. Joseph Sgarlata, Heather Wallace  
OPL representatives: Miranda McDermott, OPL Director; Deborah Standish, OPL Treasurer; Ann Allen, FOL Rep.  
Public: Craig Hrinkevich from W. Baird & Co. Inc.(via Zoom), Matt Wells from Bond Shoeneck & King (via Zoom), 1 member of the public present
3. **Approval of Agenda:**  
Motion to approve the agenda, made by Dr. J. Sgarlata, 2nd by C. Fatiga, All in favor, None opposed.
4. **Public Comment Period:** no comment
5. **Friends of the Library:** Ann Allen reported that FOL will meet Monday, September 13, 2021 and give a report at the next regular meeting September 14, 2021.
6. **Bond Refinancing Presentation:** via Zoom, Craig Hrinkevich from W. Baird & Co. Inc. outlined the process of the bond refinancing, the parties involved, and the potential savings for OPL. Matt Wells from Bond Shoeneck & King was also available via Zoom. Both gentlemen answered questions from the Board. Discussion followed, the director will forward information to be reviewed by the board before the regular meeting on September 14, 2021.
7. **Old Business:**
  - a. Painting on the library:
    - i. Motion to rescind the May 11, 2021 motion: "Motion to approve the hiring of Minetto Painting to paint the cornice panels on the new addition at a cost not to exceed \$1,725.00. Motion made by Mercedes Niess, 2nd by Dr. Joe Sgarlata, All in favor, None opposed."  
Motion made by Dr. J. Sgarlata, 2nd by C. Santos, All in favor, None opposed.
    - ii. Motion to pay Wet Paint Company \$2475.00 for painting the four metal plates on the west side/new addition, the letters on the front of OPL, and the book drop. Motion made by C. Fatiga, 2nd by E. Oberst, All in favor, None opposed.
  - b. Oswego Library letters on the library:  
The plan to install plastic letters (28" tall and 1 1/2" thick) to the west side of OPL was discussed further. OPL has a quote, but more details are needed regarding a warranty for the letters and the installation of the letters.  
Motion to table the discussion made by Dr. J. Sgarlata, 2nd by C. Fatiga, All in favor, None opposed.
  - c. The new Children's Librarian, Cathryn McVearry has started at OPL as of September 1, 2021.
8. **New Business:**
  - a. Hire a Librarian I for teen services:  
Discussion included the need for strategic planning; gaining input from the community, staff, local schools and university; as well as the necessary funds for the position or a designated area in OPL before moving forward on this idea.
    - i. Motion to table the discussion made by Dr. J. Sgarlata, 2nd by C. Fatiga, 6 votes in favor, 1 opposed. Motion passes.

b. Motion to move to Executive Session at 7:59 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. (As per NYS Open Meeting Law, section 105, item F).

Motion made by Dr. J. Sgarlata, 2nd by M. Niess, All in favor, None opposed.

i. Motion to eliminate the Technology Instructor Position effective September 29, 2021. Motion made by Dr. J. Sgarlata, 2nd by M. Niess, All in favor, None opposed. Motion passes.

ii. Motion to terminate the employment contract of the OPL director at the end of the probationary period ending September 14, 2021 (according to civil service law).

Motion made by C. Santos, 2nd by Dr. J. Sgarlata, All in favor, None opposed. Motion passes.

c. Motion to move from executive session to the Board of Trustees September 7, 2021 special meeting at 8:48 p.m. made by Dr. J. Sgarlata, 2nd by W. Schickling, All in favor, None opposed.

**9. Adjournment:**

Motion to adjourn at 8:48 p.m. made by C. Fatiga, 2nd by Dr. J. Sgarlata, All in favor, None opposed.

Next Regular Meeting: Tuesday, September 14, 2021 at 6:30 p.m.