

**Oswego Public Library**  
**Board of Trustees Special Meeting**  
Friday, February 11, 2022

1. **Call to Order:** by W. Schickling at 2:09 p.m.
2. **Attendance:**  
Board members present: William Schickling (President), Cynthia Fatiga (V.P.), Mary McGowan, Mercedes Niess, Elizabeth Oberst, Heather Wallace; Excused: Dr. Joseph Sgarlata  
OPL representatives: Edward Elsner, OPL Interim Director  
Public: none present
3. **Approval of Agenda:**
  - a. Motion to approve the agenda made by M. Niess, 2nd by E. Oberst, All in favor, None opposed.
4. **Public Comment Period:** no comment
5. **Old Business:**
  - a. Updating Library Bylaws - There was a brief discussion about the number of board members and term limits for consideration as OPL moves forward with revisions to the Policy and Procedure manual.
  - b. Strategic Plan -
    - i. The Request for Proposal (RFP) for a Strategic Planning facilitator/consultant was reviewed and approved.
    - ii. Motion to accept the Request for Proposal with revisions as discussed and agreed upon at this meeting. Motion made by M. McGowan, 2nd by M. Niess, All in favor, None opposed. Approved RFP attached.
    - iii. E. Oberst reviewed the content of Library Planning 101 in-service from NCLS. She also led a discussion to initiate OPL's strategic planning goals and to clarify OPL's vision as we search for outside assistance with development of a plan. Aspirations, challenges and new conditions attached.
6. **Adjournment:**  
Motion to adjourn at 4:15 p.m. made by M. McGowan, 2nd by M. Niess, All in favor, None opposed.

Next Regular Meeting: Tuesday, March 8, 2022 at 6:30 p.m.